



Republic of the Philippines  
Department of Education  
Region XII  
Division of Sarangani  
Alabel




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**Division Memorandum**

**No. 387, s. 2014**

**To :** School Heads of Elementary, IS, and NHS

**From :**   
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

**Subject :** **A. EXTENDED PROFILING IN ELEMENTARY SCHOOL  
TEACHERS AND SCHOOL HEADS' PROFESSIONAL STATUS  
B. RESULTS OF THE VALIDATION OF SENIOR HIGH SCHOOL  
TRACKS AND STRANDS  
C. SENIOR HIGH SCHOOL SLOTS DISTRIBUTION AND  
ENROLMENT FOR FIRST AND SECOND BATCHES ONLY**

**Date :** **October 30, 2014**

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1. The Schools Division Office (SDO) announces its intention to extend profiling of professional status from high school to elementary school teachers and school heads. Whereupon, all elementary school heads are requested to accomplish the attached Professional Status Profile Form with deadline of soft copy submission, email to [mariosdonio@yahoo.com](mailto:mariosdonio@yahoo.com), on November 7, 2014.
2. The list of eligible Senior High School IS and NHS based on various criteria provided by the Central Office in which their proposed Senior High School (SHS) Tracks and Strands was validated by the SDO Senior High School Team headed by the SDS himself on October 26 to 29, 2014, is already reflected in the attached matrix entitled "Senior High School Tracks and Strands in Sarangani Division". As instructed by the Central Office, all TLE and TVE offered in school shall be both industry-demand-based and industry-partner/s-based. As a result, TLE or TVE specialization/s offered will be realigned to SHS Tech-Voc Livelihood Track and Strands. Therefore, no school shall offer a particular specialization sans industry partner/s. The latter shall help the school head to accomplish the required activity called Supervised Industry Immersion (SII) before completing JHS and before SHS graduation.
3. There shall be one-time distribution of Senior High School (SHS) slots for SY 2016-2017(First Batch, Grade 9 of SY2014-2015) and 2017-2018(Second Batch, Grade 8 of SY2014-2015) on November 6, 2014 at 9:00am in the Division Office New Conference Room. Participants to this activity are School Heads and School Guidance Counselor or its



Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



*"Ang batang Sarangan, dapat nasa paaralan."*

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equivalent designate of IS and NHS whose school is eligible to offer Senior High School on June 2016. Participants must bring the following:

1. Report on Grade 8 SY 2014-2015 HSOII consolidated school analysis.
  2. Report on Grade 9 and Grade 8 SY 2014-2015 HSOII consolidated Individual Result
  3. Enrolment per Strand to be offered in SHS. This report reflects school's Grade 9 and Grade 8 students slated for a track/strand offered in the school.
  4. List of student/s intending to enroll in other schools. This is possible if a particular student and parents decide to take a strand not offered in student's current school. This condition is allowed by the Central Office as a response to students' diverse preferences. One sheet per strand per school. Refer to "Senior High School Tracks and Strands in Sarangani Division". **IMPORTANT:** There are specializations in Tech-Voc Livelihood Track requiring prerequisite specialization in Junior High School. The list of prerequisite is enclosed in this memo.
  5. Accomplished and signed Joint Parents and student Decision Form reflecting their final decision to take a particular Track/strand which shall only come from student's top 3 interests.
4. Travelling expenses related to this activity shall be charged against local funds subject to the usual and proper government accounting and auditing rules and regulations.

*Enclosure to Division Memo No. 387, s. 2014*

**A. Copy of the High School Occupational Interest Inventory (HSOII) school level analysis**

**SCHOOL:** \_\_\_\_\_  
**GRADE LEVEL TESTED:** \_\_\_\_\_  
**DATE TESTED:** \_\_\_\_\_

AREA OF STUDENTS' INTEREST	NUMBER OF STUDENTS PREFERRING THE INTEREST	PERCENT
		%
Agriculture		
Esthetic		
Commercial		
Mechanical		
Personal		
Professional		
Scientific		
<b>TOTAL NUMBER OF RESPONDENTS</b>		<b>100%</b>



# Joint Parents and student Decision Form

NAME OF SCHOOL: \_\_\_\_\_

NAME OF STUDENT: \_\_\_\_\_

GRADE LEVEL: \_\_\_\_\_



## INTERESTS:

TOP 1: \_\_\_\_\_ TOP 2: \_\_\_\_\_ TOP 3: \_\_\_\_\_



FINAL DECISION (Please Check One):

### A. ACADEMIC TRACK:

Science, Technology, Engineering, Mathematics (STEM) -----:

School: \_\_\_\_\_

Accountancy, Business, Management (ABM) -----:

School: \_\_\_\_\_

Humanities and Social Sciences (HUMSS) -----:

School: \_\_\_\_\_

General Academic Strand(GAS, Not Offered in Sarangani Division)-----:

School: \_\_\_\_\_

B. ARTS AND DESIGN TRACK-----:

School: \_\_\_\_\_

C. SPORTS TRACK-----:

School: \_\_\_\_\_

### D. TECHNICAL VOCATIONAL (TECH-VOC) LIVELIHOOD TRACK:

Please write the specialization: \_\_\_\_\_

School: \_\_\_\_\_



The above track/specialization chosen is a decision between me/us and my student and not influenced by any personnel of the school where my/our child is currently enrolled, therefore, we personally take all the responsibilities and all consequences of this decision.

SIGNED:

\_\_\_\_\_  
Parent/s

\_\_\_\_\_  
Student



**LIST OF TECH-VOC LIVELIHOOD TRACK STRANDS AND SPECIALIZATIONS  
AND THE PREREQUISITE**

SPECIALIZATIONS	NUMBER OF HOURS	NUMBER OF SEMESTERS FOR TLE & SHS ONLY	PREREQUISITE
<b>//AGRI-FISHERY ARTS//</b>			
**Agricultural Crop Production (NC III)	Later	Later	Crop Production (NC I)
**Animal Health Care Management (NC III)	Later	Later	Animal Production (NC II)
Animal Production (NC II)	480	6	
Aquaculture (NC II)	320	4	
*Artificial Insemination- Large Ruminants (NC II)	160	2	Animal Production (NC II)
*Artificial Insemination- Swine (NC II)	169	2	Animal Production (NC II)
Crop Production (NC I)	320	4	
Fish Nursery Operation (NC II)	160	2	
*Fish or Shrimp Grow Out Operation (Non- NC)	160	2	Aquaculture (NC II)
**Fish Products Packaging (NC II)	Later	Later	Food (Fish) Processing (NC II)
*Fishport/Wharf Operation (NC I)	160	2	*Fish or Shrimp Grow Out Operation (Non- NC)
**Fishing Gear Repair and Maintenance (NC III)	Later	Later	
Food (Fish) Processing (NC II)	640	8	
Horticulture (NC II)	640	8	
**Horticulture (NC III)	Later	Later	Horticulture (NC II)
*Landscape Installation and Maintenance (NC II)	320	4	Crop Production (NC I)
*Organic Agriculture Production (NC II)	320	4	Crop Production (NC I)
*Pest Management (NC II)	320	4	Crop Production (NC I)
*Rice Machinery Operation (NC II)	320	4	Crop Production (NC I)
**Rubber Processing (NC II)	Later	Later	**Rubber Production (NC I)
**Rubber Production (NC I)	Later	Later	
*Slaughtering Operation (NC II)	160	2	Animal Production (NC II)
<b>//HOME ECONOMICS//</b>			
Attractions and Theme Parks Tourism (NC II)	160	2	
**Barbering (NC II)	Later	Later	
**Bartending (NC II)	Later	Later	
Beauty/ Nail Care (NC II)	160	2	
Bread and Pastry Production (NC II)	160	2	
Caregiving (NC II)	640	8	40 Hours Exploratory Grade 7/8
**Commercial Cooking (NC III)	Later	Later	Cookery (NC II)
Cookery (NC II)	320	4	40 Hours Exploratory Grade 7/8
Dressmaking (NC II)	320	4	40 Hours Exploratory Grade 7/8
**Events Management Services (NC III)	Later	Later	
**Fashion Design (NC III)	Later	Later	

Food and Beverage Services (NC II)	160	2	
Front Office Services (NC II)	160	2	40 Hours Exploratory Grade 7/8
Hairdressing (NC II)	320	4	
**Hairdressing (NC III)	Later	Later	Hairdressing (NC II)
Handicraft- Basketry, Macrame	160	2	
Handicraft- Fashion Accessories and Paper Craft	160	2	
Handicraft- Needlecraft	160	2	
Handicraft- Woodcraft Leathercraft	160	2	
Household Services (NC II)	320	4	40 Hours Exploratory Grade 7/8
Housekeeping (NC II)	160	2	
Tailoring (NC II)	320	4	Dressmaking (NC II)
Tour Guiding Services (NC II)	160	2	
Tourism Promotion Services (NC II)	160	2	
Travel Services (NC II)	160	2	
Wellness Massage (NC II)	160	2	
<b>//ICT//</b>			
Animation (NC II)	320	4	
**Broadband Installation- Fixed Wireless Systems (NC II)		Later	
Computer Hardware Servicing (NC II)	320	4	
Computer Programming (NC IV)	320	4	
Contact Center Services (NC II)	320	4	
Illustration (NC II)	320	4	
Medical Transcription (NC II)	320	4	
Technical Drafting (NC II)	320	4	
**Telecom OSP and Subscriber Line Installation- Copper Cable/ POTS and DSL (NC II)	Later	Later	
**Telecom OSP Installation- Fiber Optic Cable (NC II)	Later	Later	
<b>//INDUSTRIAL ARTS//</b>			
Automotive Servicing (NC I)	640	8	
**Automotive Servicing (NC II)	Later	Later	
Carpentry (NC II)	640	8	
**Carpentry (NC III)	Later	Later	Carpentry (NC II)
**Construction Painting (NC II)	Later	Later	
Consumer Electronics Servicing (NC II)	640	8	
**Driving (NC II)	Later	Later	
**Electric Power Distribution Line Construction (NC II)	Later	Later	Electrical Installation and Maintenance (NC II)
Electrical Installation and Maintenance (NC II)	640	8	
**Gas Metal Arc Welding- GMAW (NC II)	Later	Later	
**Gas Tungsten Arc Welding- GTAW (NC II)	Later	Later	
**Instrumentation and Control Servicing (NC II)	Later	Later	
**Machining (NC II)	Later	Later	
Masonry (NC II)	320	4	

**Mechatronics Servicing (NC II)	Later	Later	
**Motorcycle/ Small Engine Servicing (NC II)	Later	Later	
Plumbing (NC I)	320	4	Plumbing (NC II)
Plumbing (NC II)	320	4	
**RAC- PACU/ CRE Servicing (NC II)	Later	Later	
Refrigeration and Air-Conditioning (NC II)	640	8	
Shielded Metal Arc Welding (NC I)	320	4	
Shielded Metal Arc Welding (NC II)	320	4	Shielded Metal Arc Welding (NC I)
Tile Setting (NC II)	320	4	
**//MARITIME//	Later	8	

**ENROLMENT FORM 1: to be submitted on November 6, 2014**  
(Current School Use Only)

Name of Student For SY 2016-2017	Track	Specialization

**ENROLMENT FORM 2: to be submitted on November 6, 2014**  
(Students to be enrolled in another school)

NOTE: Please use one sheet per school name sorted per track/specialization

Name of Student For SY 2016-2017	School	Track	Specialization

- A. Individual Copy of the Teachers' and School Head's Professional Status Profile, see the appended (For School's File/for encoding in SDO Form)

**SARANGANI DIVISION TEACHER'S/SCHOOL HEAD'S PROFESSIONAL STATUS PROFILE**

Name		
Age		
Bachelor's Degree Course		
Major Area		
Minor Area		
Academic Achievements(ex. Academic Scholar, Cum laude, etc.)		
Masteral Degree	Write 0(Zero) if No Masteral Degree	
	Write 1 if with Masteral Degree	
	Course, pls specify (Ex. Masters in Educational Mgt, Masters in Mgt, etc.)	
	Specialization, pls specify (if any, Ex. Science, Mathematics, Development Mgt, etc.)	
	Please Write 1( if Graduated)	
	Number of Units Earned if Not Graduated	
Doctoral Degree	Write 0(Zero) if No Doctoral Degree	
	Write 1 (if with Doctoral Degree)	
	Course (Ex. Doctor of Education)	
	Specialization(if any)	
	Number of Units Earned (if Not Graduated)	
Subject Area/s Presently Teaching		
FOR CLASSROOM TEACHERS ONLY: Number of Years Teaching this Subject		
FOR HEAD TEACHERS(not assigned as School Heads) ONLY: No. of Years as Head Teacher		
FOR SCHOOL HEADS ONLY: No. of Years as School Head		
NC I or II Data	Write 0 - without NC II	
	Write 1 if with NC I	
	Write the Specialization of NC I	
	Write 1 if with NC II	
	Write the Specialization of NC II	
<b>VERY IMPORTANT DATA:</b> Other Special Skills, Work Experiences, Special Trainings, & Achievements (please list all, append separate sheets if necessary)		